



Encryption Explanation

“The Health Insurance Portability Act of 1996 (“HIPAA”) is a federal law which protects health information. As a health care provider YAI is subject to HIPAA. Under HIPAA YAI must safeguard all health information of the people we serve. Therefore, YAI utilizes encryption software when sending out any PHI (Protected Health Information) via email.

When you receive an encrypted email from YAI you will see an email informing you that you have received an encrypted email. You should open the email and click on the text “**CLICK HERE**” in the message and you will be redirected to our encrypted email server. The first time you connect to the server you will have to create a new password. Passwords must be at least 8 characters and contain one special character. The user name is your email address. Once you create the password you will be able to see the encrypted email message. Simply click on the message to read it. You can reply to the message which will be encrypted as well.